



**Prospective Board Member Questionnaire/Commitment Form**

*Please attach a resume or professional biography.*

Date \_\_\_\_\_ Name \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation/Job Title \_\_\_\_\_

Employer/Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Business Phone \_\_\_\_\_ Fax # \_\_\_\_\_

Nature of Business \_\_\_\_\_

Please tell us where you prefer mail to be sent:  Home  Business

Preferred E-mail Address for board business: \_\_\_\_\_

Do you have experience serving on a nonprofit governing board?  Yes  No (If yes, please answer questions 1 and 2 below *unless* the information requested is provided in your resume or professional bio.)

1. On what boards have you served? (Please also note if you were/are an officer.)

\_\_\_\_\_  
\_\_\_\_\_

2. On what board committees/task groups have you served?

\_\_\_\_\_  
\_\_\_\_\_

If not included in your resume or bio, please list any other relevant community service/leadership experience in the past 5 years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(continued)

Please check your areas of expertise or strong interest (all that apply):

- |                                                                                               |                                                           |
|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="radio"/> fund development                                                        | <input type="radio"/> marketing/branding/public relations |
| <input type="radio"/> board development/nonprofit governance                                  | <input type="radio"/> technology/information systems      |
| <input type="radio"/> human resources/organizational development                              | <input type="radio"/> strategic financial management      |
| <input type="radio"/> nonprofit or public sector administration                               | <input type="radio"/> law                                 |
| <input type="radio"/> business development/entrepreneurship                                   | <input type="radio"/> higher education                    |
| <input type="radio"/> community/business connections in<br>south metro or greater Twin Cities | <input type="radio"/> Other: _____                        |

What do you believe you can contribute to MCC as a board member?

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### Board Member Commitment

As **stewards of public trust charged with the fiduciary duties of care, loyalty, and obedience** (see [www.ag.state.mn.us/Brochures/pubFiduciaryDutiesofDirectors.pdf](http://www.ag.state.mn.us/Brochures/pubFiduciaryDutiesofDirectors.pdf)), and 2019 National Association of Community Health Center, Inc., board members commit to:

- act honestly, fairly, ethically, and with due care, competence, and diligence;
- maintain a professional, courteous, and respectful manner toward fellow board members, MCC staff, and all other stakeholders;
- understand and abide by all MCC policies and procedures provided during board orientation and/or otherwise in the course of board service, including policies governing the avoidance and disclosure of conflicts of interest;
- serve at least one 3-year term;
- prepare for, attend, and actively participate in board meetings;
- serve on a board committee or task group, or help with special projects as they arise;
- introduce prospective donors, corporate sponsors, volunteers, or board members to MCC leadership and board chair and cultivate their support;
- understand and fulfill all other duties listed in the attached "Board of Directors Responsibilities and Expectations."

By signing below, I affirm the accuracy of the information provided in this questionnaire and my commitment to fulfill the fiduciary duties of care, loyalty, and obedience as outlined above.

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Signature

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Date